

COMMUNITY CENTER RENTALS

DATE OF EVENT: _____

NUMBER OF DAYS 1 2 3 4 5 6 7 8 9 10 11 12 13 14

PHONE: 719-658-0811 EMAIL: miningmuseum@mincocolo.com

RMIHR	Heather Brophy
SPONSORING REPRESENTATIVE	COMMUNITY CENTER PERSON

DATE: _____

START TIME: _____

END TIME: _____

Items Included in Rental:

CHAIRS: _____

TABLES:

COFFEE POT SMALL:_____

COFFEE POT LARGE: _____

ROASTERS:_____

COOKERS:_____

TABLEWARE:_____

Additional Items:

TABLECLOTHS:_____ \$2/each (we will clean)

NAPKINS:_____ **\$1/each (we will clean)**

Kitchen fee: \$75.00/day

Community Center fee: \$150.00/full day

Cave fee: \$150.00/day

\$75.00 cleaning deposit on each: returned if cleaned and passes inspection

Policies of the community center

The following events will be excluded from rent:

Public information meetings held by government agencies.

Events sponsored by community center/ mining museum.

Funeral dinners.

Events held annually over a period of time, bingo, woodcarvers, etc.

Negotiation for rent.

Large Shows will be at least \$500.00 per day. **A deposit fee of \$250 is required.**
After event is finished, the director will check to be sure all is clean and in original condition. If all requirements are met, the deposit check will be returned.

For large events, wedding, etc. Fee for the Community center with kitchen and bar/bartenders is \$500.00/day
Cave only with kitchen and bar/bartenders is \$300.00/day

Cleaning deposit covers damaged, lost, or broken items as well as general duties.

Items rented are for a 36 hour period.

Cleaning/damage deposit: _____

Items rented: _____

Sub. Total: _____

Cleaning deposit refund: _____

Total: _____

Signature: _____
Community Center Director

Signature: _____
Sponsoring Representative

Please include separate check for cleaning deposit. Check will be returned upon satisfactory clean-up by your crew, or kept should the space require additional cleaning by Community Center Staff.