



Mineral County Sheriff's Office
Creede, Colorado

POST Certified Deputy – Patrol Deputy – Lateral

\$22-\$27/hour + benefits DOE

Full Time

Close Date: Continuous

Category: Sheriff's Office Sworn

Are you looking for an opportunity to truly become part of and serve a local community? Mineral County Sheriff's Office (MCSO) is looking for someone who has a strong work-ethic, is an initiative-taker, loves what they do and is motivated to share their knowledge and experience with those who they work with. We desire a community policing minded individual who wants to be an integral part of our team. If you are looking for a law enforcement agency where your hard work and team building skills will allow your career to take off, then this position is for you!

MCSO is seeking applicants with experience as a full-time peace officer who are currently employed by a state, county, or municipal law enforcement agency and in good standing; or have been separated as a peace officer for two years or less; or law enforcement academy graduates looking for a career agency to start gaining their public safety experience.

Mineral County residency is **REQUIRED** with 12 months of established employment. Applications are available from Mineral County Human Resource office at 1201 N. Main Street Creede, CO or at 719-658-2331 or at mineralcounty.colorado.gov/job-postings. Please turn in applications to the Sheriff's Office at 1201 N Main Street Creede, CO.

Come join our community!

You will find that Mineral County offers skiing/snowboarding, biking, hiking, camping, xc-skiing, fishing, and a one-of-a-kind amazing community. We offer competitive pay, generous benefits, and a positive work culture.



Mineral County Sheriff's Office
Creede, Colorado

Job Summary:

Perform a variety of law enforcement functions. Enforce local, state, federal laws, and ordinances for the protection of life, health, safety, welfare, and property of the public and community. Assists community members in solving problems and maintaining the peace.

Essential Functions/Duties:

The duties described herein are intended only as illustrations of the diverse types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

- Patrols for the purpose of preventing, identifying, and responding to suspicious or illegal activity. Provides protection and service to County citizens and property.
- Responds to emergency scenes and calls for service to aid, direction, support and maintain law and order.
- Responds to emergent and non-emergent complaints of crimes or incidents. Conducts initial investigations of crime scenes or incidents to gather pertinent facts and information.
- Interviews victims, witnesses, participants, and suspects at the scene of incident or crime. Conducts follow-up investigations as required.
- Apprehends suspects and manages the care, custody and transportation of suspects and prisoners.
- Conducts searches and gathers records as well as preserving evidence and/or contraband.
- Recovers lost and/or stolen property.
- Documents incidents and prepares records and reports of daily patrol activities.
- Issues summons/citations for minor law violations. Prepares complaints and investigative reports for filing of criminal charges.
- Appears in court as a witness/complainant to testify in legal proceedings.
- Serves civil and criminal process papers.
- Serves as a bailiff for providing courtroom security.
- Promotes and administers the Sheriff's Core Values, Service Oriented Policing philosophy, and the Law Enforcement Code of Ethics. Ensures a high degree of



Mineral County Sheriff's Office
Creede, Colorado

personal integrity from all command personnel and their subordinates to maintain the public trust.

- Promotes community partnerships.
- Maintains and enhances professional and technical knowledge and skills and keeps current on events that affect the Sheriff's Office.
- React quickly and calmly in emergency situations, cope with stressful situations and perform calmly under stressful conditions; make quick, effective, responsible, and reasonable decisions in emergencies and take appropriate action; exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
- Exercise a high degree of tact, courtesy, and sound judgment in relationships with citizens and public officials; endure verbal and mental abuse when confronted with the hostile views and opinions of others.
- Ensures that professional competence and skillful enforcement of local, state, and federal laws and regulations pertaining to public safety, law enforcement, laws of arrest, civil and criminal matters and use and possession of firearms, rules of evidence, search and seizure, investigations, interviewing/interrogation, criminal apprehension and physical restraint.
- You will be required to work; day, night and overnight shifts, weekends, holidays and on-call on a rotational basis.
- Occasionally you will be required to work outside normal work hours in the performance of duties and to attend governmental meetings.

Tools and Equipment used:

- Requires the frequent use of a vehicle, two-way radios, firearms, and other weapons as required, expandable baton, handcuffs, breathalyzer, first aid equipment, personal computer, including word processor and spreadsheets, telephone, copy machine and fax machine.

Other Duties:

- Performs other related duties as assigned.
- Undertakes major assignments, including short- and long-term projects, and accepts additional responsibilities as directed by Command Staff.
- Attend and participate in professional group meetings; stay abreast of latest trends and innovations in the field of law enforcement.
- Attends schools, conferences, and other meetings. Represents the department in a variety of local, county, state, and other meetings.



Mineral County Sheriff's Office
Creede, Colorado

- Will be called upon to participate in search and rescue operations and respond to emergency/disaster incidents.

Minimum Qualifications & Requirements

- Possess the highest degree of integrity and strong people skills.
- Minimum twenty-one (21) years of age, good physical condition - the ability to effect a forcible arrest.
- Principles and practices of program development and administration as it relates to law enforcement services.
- Effective written and oral communications.
- The employee is required to exert up to one hundred pounds of force occasionally.
- Pass random drug and alcohol testing.

Education:

- High School Diploma or equivalent
- Completion of a Colorado P.O.S.T. approved basic law enforcement academy including skills and firearms training.
- Associate degree or higher desirable.

Experience:

One year of peace officer experience.

Licenses and Certifications:

- Possession of a valid Colorado Driver's License.
- Colorado P.O.S.T. Peace Officer certification.
- CPR and First Aid certifications.



Mineral County Sheriff's Office
Creede, Colorado

Work Environment/Physical Demands:

The work environment characteristics described herein are representative of those an employee may encounter while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Occasionally, work is performed in emergency and stressful situations and the employee may be exposed to hearing alarms and hazards associated with crime and other emergency incidents, including smoke, noxious odors, fumes, chemical, liquid chemicals, solvents, and oils. During these emergency situations, the employee works in outside weather conditions, including temperature extremes during the day and night.
- Frequent sitting, standing, walking, bending while maintaining equilibrium; occasional running; climb a ladder, balance, kneel, crouch or crawl; twisting, and stooping.
- Lifting objects weighing up to fifty lbs. from below the waist to above the shoulders and transporting distances of up to fifty feet. Employee occasionally must exert force more than one hundred pounds, and frequently required to exert in excess of fifty pounds of force. Physically capable of apprehending suspects, subduing combatants, defending others and oneself in accordance with law, policy, and training.
- The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxins, or chemicals. It is reasonably anticipated that the individual will be exposed to blood-borne pathogens and other infectious materials in the course of their duties.
- Work involves stress associated with angry, upset, or distraught citizens or language and cultural variances. Requires ability to persuade and manage difficult people in unpredictable or dangerous situations.
- May work shifts, holidays, weekends, and on-call as needed.
- Incumbent is occasionally required to work outside normal work hours in the performance of duties.



Mineral County Sheriff's Office
Creede, Colorado

POST certifiable applicants will be considered as lateral applicants provided the academy is in good standing with the Colorado POST Board standards.

Out of State applicants will be evaluated by their agency training and the state POST requirements as they compare to the Colorado POST Board.

Out of State applicants must have a CO POST Board provisional certification at time of hire.

****Please upload training documents and POST certification at time of application****

This job description is not intended to be an exclusive list of all duties, responsibilities, skills, or qualifications associated with the job. Nothing in this job description restricts Mineral County Sheriff's Office ability to assign, reassign or eliminate duties and responsibilities of the job at any time. It does not prescribe or restrict the tasks that may be assigned. This job description describes the Mineral County Sheriff's Office current assignment of essential functions. Those functions may change at any time as the needs of the Mineral County Sheriff's Office change or for other reasons deemed appropriate by the Mineral County Sheriff's Office.

It is the policy of Mineral County Sheriff's Office not to discriminate based on race, sex, color, national origin, ancestry, citizenship, religion, age, physical or mental disability, medical condition, sexual orientation, gender identity or expression, marital status, veteran status, or any other protected basis is unlawful under federal and state law.